***To be copied onto trader’s letter head or email***

**Authorisation for Palletforce Ltd; to act as a Direct Representative when undertaking customs work on behalf of *enter client’s full trading name*.**

I, ……………………………………………………….…………… (i)

Having authority to sign on behalf of **A** *enter client’s full trading name*., EORI no. *enter EORI number* (ii)

Hereby appoint **B** Palletforce Ltd EORI no. GB 226498678000 (iii) to act on behalf of the entity named at A above in the capacity of a **Direct Representative** in accordance with Articles 18 and 19 of Regulation (EU) No. 952/2013. This authorisation is applicable to all consignments arriving or departing from the UK.

In all and any dealings with HMRC for and on behalf of the Customer and/or Owner, Palletforce and its member companies, the Company declaring goods on the client’s behalf is deemed to be appointed, and acts as, Direct representative only.” It is a client’s responsibility that shipments are correctly declared against the correct commodity codes and that the values declared to Customs can be audited against a trader’s financial records.

This Appointment applies with effect from the date of signature until revoked by the entity named at A above.

The entity A named above authorises the customs agent named at B to delegate customs clearance to sub agents as a **Direct Representative** of the declarant in all dealings with HMRC where circumstances necessitate. It is also recognised that all business conducted by Palletforce Ltd. is subject to its Standard Trading Conditions being CMR

The entity named in A authorises their representative, the customs agent named at B, to declare goods to HMRC using: -

**Deferment Approval Number**: *enter duty deferment number if applicable*

**VAT Number**: *enter VAT registration number*

Note:

In accordance with the Union Customs Code, a Direct representative acts in the name of and on behalf of another person. In relation to import/export declarations, the importer/exporter will be liable for any customs debt arising from the declaration.

Signed: ………………………………………..

Position: ……………………………………….

Dated: ……………………………………….

Notes:

(i) Name of person signing, who must have authority to sign on behalf of the importer or exporter

(ii) Legal name & EORI Trader Identification No. of importer or exporter

(iii) Legal name & EORI Trader Identification No. of representative or agent